

AltaClaro Master Class FAQ

Do you offer financial aid?

Yes. For those taking courses for CLE credit, financial aid assistance is available for up to 75% of selected course fees for all attorneys based upon attorney income verification, as follows:

- Income up to \$15,000: 75% discount
- Income \$15,000 - \$30,000: 50% discount
- Income above \$30,000: no discount

What is your refund policy?

We have developed AltaClaro's courses by leveraging the most innovative thought leadership in education design and the expertise of accomplished legal practitioners. We expect to exceed your expectations.

Our Guarantee: AltaClaro will offer you a complete refund if you cancel within 30 days after your date of purchase, provided that:

- (1) For refunding the purchase of a Series or an annual subscription, you have completed at least one module (but no more than two modules), including all of the videos, quizzes, simulation and V.I.P. Session or group session for the relevant module (if applicable).
- (2) For refunding the purchase of a course, you have completed the entire course, including its videos, quizzes, simulation and V.I.P. Session or group session (if applicable).

How many hours of work will it be?

Under the Platinum and Gold Memberships/Purchase: Each Series is designed to provide 20+ hours of meaningful learning, divided into 4-5 modules. Each course (or module) is designed to provide 4+ hours of meaningful learning.

However, you get to learn at your own pace and decide when you will complete those hours.

Each simulation exercise is designed to be completed in 90 minutes or less.

What does the curriculum contain and how do I know if it covers what I need?

Our curricula are developed through collaboration with our team of experiential learning experts and senior attorneys who actively practice in the field to ensure that each course covers everything you will need to confidently participate the type of transaction being taught, as well as information that helps deepen your understanding of the subject matter. Our curricula are

designed to cover both the *how* and the *why* of the given practice area, and provide a unique blend of the theoretical and practical aspects.

How do the one-on-one V.I.P. sessions work and what kind of mentoring support can I expect?

Platinum: Upon completion of the simulation exercise at the end of each modules, you will have an opportunity to schedule a 60-minute, one-on-one Virtual In-Person session with an experienced practitioner. All sessions are conducted through our video conferencing technology. Appointments can be made as late as 24 hours in advance, depending on an instructor's availability. You will need to upload your completed simulation exercise to schedule a V.I.P. session. Your instructor will review your work product and provide you with technical feedback during the session as if he/she was is your mentor partner at a hypothetical law firm. Your instructor will also keep you accountable and help ensure that you complete the course.

Gold: Upon completion of the simulation exercise at the end of each modules, you will have an opportunity to participate in a 60-minute, group session with an experienced practitioner. All sessions are conducted through our video conferencing technology. Group sessions will be scheduled during certain times during the month, depending on an instructor's availability. You will need to upload your completed simulation exercise to be a part of group session. Your instructor will review your work product and provide you with technical feedback during the session as if he/she was is your mentor partner at a hypothetical law firm. Your instructor will also keep you accountable and help ensure that you complete the course.

How do I earn a certificate of completion?

We will provide a certificate of completion for each course completed.

Are your courses conducted online or in person?

All of our courses take place entirely online. All you need is an internet connection.

Are there any prerequisites for taking your courses?

Unless otherwise noted, no prerequisite knowledge or experience is required for taking our courses. Beginners are welcome!

Can my employer pay for this course on my behalf?

Absolutely! Many of our students have been sponsored by their employers. Most companies and firms are very happy to invest in their employees' learning and development. Check with your employer to find out if they can subsidize your fee (e.g., from an annual learning budget). Your employer may also qualify for a group discount. For more information on this, please have them contact us at info@altaclaro.com.

How long will I have access to my AltaClaro courses?

One year from the date of purchase.

How long will it take to complete a simulation exercise for a course?

Each module contains a simulation exercise that challenges you to apply what you have learned in a real-world scenario within a contemplated transaction. If you are enrolled in a Series, as the modules progress, so do the scenarios, allowing you to apply the knowledge and skill you develop from each at different stages of the transaction. Each simulation should take you no more than 1 to 1.5 hours to complete, depending on the level of depth involved. They are designed to be meaningful exercises to get you practice ready. Of course, the more time you put into completing them, the more return you will realize on your investment.

Can I schedule a one-on-one V.I.P. or group session without completing the simulation exercise?

No. To make the most of your V.I.P. or group session with one of our experienced practitioners, the course has been designed to require completion of the simulation at least 24 hours in advance of a V.I.P. or group session. This lead time will also allow your instructor to review your answers and provide you even more meaningful and personalized feedback.

Do I have to do any or all of the one-on-one V.I.P. or group sessions?

No. Of course, using the V.I.P. or group sessions is highly encouraged, as they will provide you in-depth feedback on your work and invaluable reinforcement of the knowledge you have gained. You may, of course, choose which exercises you would like to get feedback on.

How do you vet instructors for the one-on-one V.I.P. or group sessions?

Our instructors are required to meet our minimum qualifications, including having at least 10 years' experience as a lawyer with at least 5 years' experience in the relevant practice area. Experience at a large law firm (or equivalent) is also required. Each instructor must complete a thorough interview process with us. Once selected, our instructors must complete our training programs. Instructors are reviewed and evaluated on a regular basis.

Can I just watch the videos?

Sure. The videos are amazing—bite-sized, dynamic and filled with excellent practical tips, hypotheticals and engaging visual aids. But we certainly hope that you will take advantage of the quizzes, simulation exercises, V.I.P. or group sessions and additional course materials.

Will I receive CLE credit for completing my courses?

Yes, depending on the state you are licensed in.

All five (5) modules in the Mergers & Acquisitions Fundamentals Series are approved for up five (5) hours of CLE credit (Areas of Professional Practice). Application for New York accreditation of this program is currently pending for up to five (5) hours of CLE credit (Areas of Professional Practice).

All five (5) modules in the Corporate Transactions Series are pending approval for up five (5) hours of CLE credit (Areas of Professional Practice) in the States of New York and California.

If you have selected to take the course for CLE credit, one (1) credit can be earned for completing the instructional videos for each Module. To receive credit for each module, you must: 1) watch the entire set of videos, 2) obtain the CLE code (which is announced randomly during [one of] the videos), 3) complete the affirmation document provided at the conclusion of the video (inserting the relevant CLE code), and 4) complete the survey for the module. Credit is for transitional and non-transitional attorneys.